

Tehama Together  
Executive Planning Committee Meeting Minutes  
Wednesday, May 20, 2009 – 1:00 PM

Opening: Lupe Green opened the Executive Committee Meeting of Tehama Together on May 20, 2009 at 1:20 PM at 332 Pine Street, Red Bluff, CA 96080

Present: Colleen Sheehan, Danna Swanenberg, Orle Jackson, Jerry Swart, Chris Pritchard, Nan Renish, Lupe Green

Absent: Kathy Moore, Gregg Gillies, Don Gerber

Introductions:

Lupe asked the group to go around the room and introduce themselves.

Call for Addition to Agenda:

Chris Pritchard added discussion of the May 27<sup>th</sup> potluck general meeting to the agenda.

Announcements:

Jerry Swart wanted to add that when Tehama Together does start a community garden it would be very important to have the water tested and he suggested that the soil be tested also. Lupe suggested that Jerry talk to Kathy Moore about that subject since she is Chair of the Natural Foods Market and involved with the community gardens.

Lupe wanted to say that in response to her workshop she had over forty calls and had nineteen people register for the workshop and sixteen showed up. She said the workshop was phenomenal and she expressed her appreciation to Jerry Swart for his input into the workshop. Lupe said

she would contact those people to see if they have an interest in becoming involved with Tehama Together. Chris Pritchard asked Lupe if there was going to be a follow-up article in the paper about the workshop and Lupe said she would contact the paper to see if that was possible.

#### Approval of Previous Minutes:

There was some discussion as to which minutes had been approved. Lupe suggested that Colleen Sheehan write up a procedure to follow as to how the minutes are handled. Colleen agreed to do that. Since the minutes from the special executive meeting on April 22, 2009 had not been posted on the forum for all to read, they will be approved at the next executive meeting.

The group took a short break to enjoy a taste of veggie burgers that Lupe brought and the humus that Chris had made. There was a lively discussion of food while they enjoyed their repast.

#### Old Business:

##### Updating Planning Progress:

It was decided that the group would discuss program planning as time allowed and continue the discussion at the general potluck meeting next week. Orle Jackson said he thought that he would take some of the brainstorming ideas the group came up with at their last meeting and collapse them into categories. Orle said the group could then get others involved in prioritizing the items in each category. Chris was concerned that since the group would be outside in the park for the next general meeting, and families would be there, the group might not be able to get much accomplished. Nan Renish said she thought it would be fine. She has seen groups meet in outside settings and the kids go play, while the adults have their meeting. Lupe suggested that

along with categorizing the ideas Orle might put together a three-month time line. Colleen Sheehan was concerned that Orle would have to do that all by himself. It was decided that Orle would do a preliminary list and a three-month time line and then e-mail mail it to the Executive Committee for input.

Danna Swanenberg raised a concern about notifying everyone of the potluck next week. She thought there might not be enough time to let everyone make plans. Lupe said she had put the notice about the potluck in the Daily News and it should be in today's paper. Nan asked where the potluck would be held. Lupe said at the Red Bluff Recreation Center and she would provide a map to be e-mailed to the group, along with all the information regarding the potluck. There was some discussion as to the exact location.

#### Fundraising:

Lupe mentioned that there had been discussions about fundraising at past meetings and a raffle was one of the ideas raised. She asked if the group was interested in doing a raffle, and if so, who might want to organize it. No one in the group volunteered so it was suggested that the group table the fundraising discussion until the next general meeting. The group agreed that was a good idea and thought there might be more people to add to the discussion, and possibly volunteer for a fundraising committee, since it was a potluck general meeting.

Chris mentioned that the group had come up with a fantastic list of ideas for fundraisers and Colleen mentioned that she had found a great list on the Internet. Chris suggested the group make sure to have these lists for the general meeting next week. The Internet address for the list Colleen found is, [Fundraising-Ideas.org](http://Fundraising-Ideas.org). Colleen shared that on the website they actually give instructions as to how to run the fundraiser that you choose from

the list. A brief discussion followed regarding more fundraising ideas. It was agreed that the group wanted to do something simple, fun and different with the fundraising activity for Tehama Together.

Lupe said that when she made her telephone tree calls this week she had made a grid sheet in an excel program with the days, weeks and times the people told her they could not come to meetings. She felt in time this list would help with setting up future committee meetings.

Danna suggested that a questionnaire be circulated at the potluck asking people their interests and what they might like to contribute to Tehama Together in the way of talents, interests, skills, etc.

Lupe had introduced a card system at a previous meeting and there was some group discussion as to how to proceed with this system. Lupe spoke about the cards she had set up and Chris suggested that an official card be created with the information that Lupe used, such as; name, address, e-mail address, home and business telephone, preferred phone and e-mail contact, what they like about Tehama Together, what they would like to become involved with, and their strengths. It was agreed that these cards would be used at each meeting for new additions, or be updated if anyone had new information to be added to their card. Chris agreed to make up a form and have it ready for the general potluck meeting. Chris also agreed to take charge of the cards and make sure they were collected at the potluck.

#### Treasurer:

Lupe said she had not contacted anyone regarding the Treasurer position. This will be on the agenda for the next executive meeting.

New Business:

Facility:

The possibility of a facility to be looked at was discussed by the group. Further information will be forthcoming.

Calendar Timeline for June, July and August, 2009:

May 27, 2009 – Wednesday – 6 PM – General Potluck Committee Meeting

| June 2009          |                            |         |                           |          |        |                             |
|--------------------|----------------------------|---------|---------------------------|----------|--------|-----------------------------|
| Sunday             | Monday                     | Tuesday | Wednesday                 | Thursday | Friday | Saturday                    |
|                    |                            |         | 3                         |          |        |                             |
| 31                 | 1                          | 2       | 1p Executive Meeting      | 4        | 5      | 6                           |
|                    | 8                          |         |                           |          |        |                             |
| 7                  | 6p General Potluck Meeting | 9       | 10                        | 11       | 12     | 13                          |
| 14                 |                            |         | 17                        |          |        |                             |
| Flag Day [USA]     | 15                         | 16      | 1p Executive Meeting      | 18       | 19     | 20                          |
| 21                 | 22                         |         |                           |          |        | 27                          |
| Father's Day [USA] | 1p General Meeting         | 23      | 24                        | 25       | 26     | Field to Fork - Slow Foods  |
| 28                 | 29                         | 30      | 1<br>1p Executive Meeting | 2        | 3      | 4<br>Independence Day [USA] |

| July 2009 |        |         |           |          |        |          |
|-----------|--------|---------|-----------|----------|--------|----------|
| Sunday    | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |

|    |                                 |    |                            |    |    |                                    |
|----|---------------------------------|----|----------------------------|----|----|------------------------------------|
| 28 | 29                              | 30 | 1<br>1p Executive Meeting  | 2  | 3  | 4<br><i>Independence Day [USA]</i> |
| 5  | 6<br>6p General Potluck Meeting | 7  | 8                          | 9  | 10 | 11                                 |
| 12 | 13                              | 14 | 15<br>1p Executive Meeting | 16 | 17 | 18                                 |
| 19 | 20<br>1p General Meeting        | 21 | 22                         | 23 | 24 | 25                                 |
| 26 | 27                              | 28 | 29                         | 30 | 31 | 1                                  |

**August 2009**

| Sunday | Monday                           | Tuesday | Wednesday                  | Thursday | Friday | Saturday |
|--------|----------------------------------|---------|----------------------------|----------|--------|----------|
| 26     | 27                               | 28      | 29                         | 30       | 31     | 1        |
| 2      | 3                                | 4       | 5<br>1p Executive Meeting  | 6        | 7      | 8        |
| 9      | 10<br>6p General Potluck Meeting | 11      | 12                         | 13       | 14     | 15       |
| 16     | 17                               | 18      | 19<br>1p Executive Meeting | 20       | 21     | 22       |
| 23     | 24<br>1p General Meeting         | 25      | 26                         | 27       | 28     | 29       |
| 30     | 31                               | 1       | 2                          | 3        | 4      | 5        |

Events:

Lupe mentioned that she had put in a few calls to Lynn Moule, the owner of Business Connections; to make sure she was still fine with Tehama Together meeting at the Business Connection location. Lupe asked Orle if he would follow up with Lynn since Lupe had not heard back from her. Lupe suggested that the group

take up a collection for a donation for the coffee provided by the staff. She said a request for donations would be taken up at the next general meeting.

#### Food for Fork:

The group discussed the Food for Fork event that will be held by Slow Foods on June 27, 2009 at Red Bluff Park. Kathy Moore is involved with Slow Foods and Lupe wondered if Tehama Together might be able to co-sponsor the event. Colleen wondered what co-sponsoring would entail and there was a brief discussion about that. Lupe asked Chris if she would check with Kathy to see how the event was organized and what the possibilities of Tehama Together co-sponsoring might be.

#### Farmer's Market:

The Wednesday Farmer's Market was discussed and Lupe thought there might not be enough time to get ready for the opening. She wanted to be sure that Tehama Together was ready to present itself to the public. After a brief discussion, it was agreed that later in the summer might be a better time to have a table at the market. The resources needed to get ready for this event will be discussed at the next executive meeting.

#### General Potluck Meeting:

Tehama Together's next general meeting will be a potluck held at the Red Bluff Recreation Center at 6 PM. It was thought that an evening potluck meeting might bring out more people. The group discussed preparation for the event and Chris and Colleen volunteered to be at the park early to set up. Lupe will send out an e-mail to all the people on the

Tehama Together address list to let them know about the meeting and what they should bring. Chris volunteered to make and put up three signs directing people to the meeting area. Chris said she would bring a canopy and the Tehama Together banner she had made for the group's other meeting place. Lupe said she would bring tablecloths. Water will be provided but everyone should bring their own drinks and tableware. It was decided not to cook this time and people should just bring food they prepare from home to share.

Jerry Swart will be presenting a talk on starting seeds, transplanting tips, raising seedlings – do's and don'ts and what crops you can grow at this time of year. It will be called Seed Starting 101.

Orle Jackson will also be asking the group to share in prioritizing the items in each of the categories he uses from the brainstorming list the group came up with in the last meeting.

Lupe suggested that the Executive Committee might want to get on the e-mail list for the Shasta-Cascade Food and Farm Coalition group. She said they are organizing their new group also and they have a lot of wonderful ideas that they are sharing with each other through e-mails. She also mentioned the Chico Grange as a great resource and contact. Colleen wondered if the Chico Grange was on the Yahoo group e-mail list and this brought up the idea that Tehama Together could do that also. Lupe asked the Executive Committee to cc the executive group when they e-mail one another.

Adjourned at 2:50 PM

Written by: Colleen Sheehan

Action Items:

Speak to Kathy Moore

|   |                        |
|---|------------------------|
| about water testing                               | Jerry Swart            |
| Contact people from workshop                      | Lupe Green             |
| Follow up article on workshop                     | Lupe Green             |
| Write up procedure for minutes                    | Colleen Sheehan        |
| Continue planning discussion at general meeting   | Executive Committee    |
| Collapse categories                               | Orle Jackson           |
| Three-Month Time Line                             | Orle Jackson and group |
| e-mail group re: potluck                          | Lupe Green             |
| Fundraising discussion                            | General Meeting        |
| List of fundraising ideas for general meeting     | Colleen Sheehan        |
| Questionnaire for information use card system     | Chris Pritchard        |
| Treasurer   | Lupe Green             |
| Facility  | Lupe Green             |
| Check with Lynn Moule                             | Orle Jackson           |
| Check with Kathy Moore regarding Slow Foods Event | Chris Pritchard        |

Tablecloths for potluck

Lupe Green

Set up in park

Chris Pritchard and  
Colleen Sheehan

Water

Lupe Green

Make 3 signs for park  
and put them up

Chris Pritchard

Banner and canopy

Chris Pritchard

Seed Starting 101

Jerry Swart

Yahoo e-mail list for  
Tehama Together

Lupe Green